

St. Anthony Sports Boosters

Commissioner Policy

I. Registration

Each sport will have its own specific registration form.

The form needs to be specific with regard to details concerning:

1. Firm final registration date
2. Applicable fees to be assessed after the final registration date
3. Equipment deposit fees
4. Refund statement (no refunds after the first game)
5. For traveling registration - the dates, times, and places of the tryouts.
6. Team selection rules must be available at the registration table
7. No spaces for special requests should be on the registration form (i.e. friends, etc.).

II. Fees Charged

Budgets for the SASB sports should be prepared using charitable gambling funds to purchase equipment (including uniforms) and for facility or field maintenance. The registration fees are to cover costs including pictures, league fees or tournament fees, referees or officials, clinics or other training, facility usage fees and any tryout fees. A late fee of \$10.00 will be charged if a registration is accepted after the final registration date. All tournament fees shall be split between all players on the team and no refunds shall be given.

III. Equipment Deposit

Each participant will be required to submit an equipment deposit for all sports in the form of a check at the time of signup. This fee will be decided on by an Equipment Vice President and will be equal to the replacement cost of the uniforms or equipment being used. The Equipment Manager will keep this deposit on file. Upon returning the SASB equipment in satisfactory condition, the deposit will be returned.

IV. Coach Selection

A. In-House

1. Registration forms need to include a line for parents to indicate their interest in helping with coaching / assistant coaching duties.
2. If additional volunteer coaches are needed, parents may need to be contacted.
3. No more than two coaches will be pre-assigned to a team before team selections are made to help prevent teams from being "stacked".

B. Traveling

4. Those individuals interested in coaching will normally come forward.
5. Coaches will not be assigned officially until after the tryouts are conducted and the team has been selected. If necessary, a team manager or temporary coach can be assigned in advance of the tryouts by the commissioner, in order to lock in tournament dates.
6. If there is more than one individual interested in the head coach position, interviews will be conducted. The interview team will consist of the St. Anthony Sports Boosters President, the commissioner for that sport and the Coaching Coordinator.
7. If a coach does not come forward or a coach cannot be found, the team will not be able to play for that season.
8. The head coach will select the assistant coaches.
9. Coaching evaluations will be considered when selecting coaches.

V. Team Selection - **Participants will play by grade level unless dictated by league rules or unless necessary to complete a team at a higher level.**

A. In-House

- 1 Team selection can be handled in many different ways (i.e. commissioner selections, coach's draft, etc.) The goal is to achieve a balance of ability and gender equity among all teams.

B. Traveling

- 2 Team sizes shall be as follows:
 - a. Baseball — 12 maximum, 10 minimum
 - b. Basketball — 10 maximum, 7 minimum
 - c. Soccer — 18 maximum, 14 minimum
- 3 Selections will be restricted to the top scores from the tryouts — no coach selections.
- 4 In order to help ensure objectivity in the tryouts, un-biased judges will be appointed by the commissioner of the sport after consultation with other commissioners.
- 5 The commissioner will determine the tryout location.
- 6 The commissioner will determine the scoring system used.
- 7 Parents or other spectators will not be allowed to observe the tryout sessions.
- 8 Tryouts will be run in two sessions separated by at least 4 days, with players getting the best score from the two sessions. If a player only attends one session, he/she will be ranked with the score from that session. The same evaluators will judge both sessions.

- 9 One individual should not be excluded from the team. If only one player remains in the tryout pool after the tryouts, that player shall be placed on the team.
- 10 Scores must be kept confidential and only the commissioner should have access to them.
- 11 Results of the tryouts shall be posted on the door of the Community Center no later than 2:00 pm the day following the second tryout session.
- 12 The results shall be given to the President and destroyed at the conclusion of the season.
- 13 There will be no special tryouts held.
- 14 Players who do not make the traveling teams will be given an opportunity to play on an in-house team either with the Sports Boosters or another organization.
- 15 If a player is lost for the season for whatever reason, a player may be added to a team's roster, contingent upon the league rules.
 - a. The additional player shall be chosen from the tryout results by score.
 - b. The player will be kept on the team for the rest of the season.
- 16 Only players who are residents of District 282 or attend school within District 282 are eligible to play on a team if tryouts are necessary.

VI. Conduct/Discipline -Each commissioner and coach shall abide by the St. Anthony Sports Boosters Coaches'

A. Violations

1. Violations will be brought to the attention of the commissioner of the sport and the President.
2. The President will contact the Coaching Coordinator and the commissioner of the sport to decide what action will be taken.
3. If the violation involves a commissioner, the President will choose another commissioner to help decide what action will be taken.

B. Discipline

- a. Possible sanctions include:
 1. Warning to and/or apology from the coach
 2. Probation
 3. One game suspension
 4. Multiple game suspension
 5. Season suspension
 6. Permanent ineligibility to coach
- b. Factors that might suggest a more lenient sanction include:
 1. First offense
 2. Remorse
 3. Apparent desire to reform

4. Other good coaching attributes
5. Dedication to youth sports
- c. Factors that might suggest a harsher sanction include:
 1. Child endangerment
 2. Violation of the law
 3. Prior complaints
 4. Lack of remorse
 5. Number of guidelines violated
 6. Extraordinarily poor judgment

VII. Administration

- A. Each commissioner should ensure that following administrative duties are performed each season:
 1. Collect a completed background questionnaire from every coach and assistant.
 2. Go over this policy, the Coaches' Guidelines and any league rules with all coaches and assistants.
 3. Have each coach and assistant read, sign and return a copy of the Coaches' Guidelines.
 4. Encourage coach participation in the NYSCA certification program.
 5. All uniform deposits must be collected and turned in.
 6. Coach evaluations must be collected and turned in to the Coaching Coordinator.
 7. The Coaching Coordinator will keep a database of information on coaches.
 - 8.
- B. The Sports Boosters Board must approve exceptions to any item in this Commissioners' Policy.
